

NTA meeting notes - Tuesday, October 23, 2018; 6:30 pm

Attendees: Yolanda, Mike, Coletta, Elijah, Gil Haynes, Yolanda, Keith Gordon, Wayne and Julie

Start 6:48 pm

Summary NTA conference – Wednesday meet and greet chapter folks met with leadership of NTA. Gil worked with National to make the conference a success. Conference was held at HU in student center, Geo science theme. Queen street Baptist church luncheon, notable speaker, Gil Haynes. Awards portion was key. Pam Denkins received an award. Hattie gave a tribute to Henry Livas. Talked about some notables, went back into session and concluded at 4:00p. At awards banquet installed the new president, Richard Gragg from FAMU. All this info will be on NTA website about 130 people at awards banquet. NSF paid for 48 students to travel, registration and other occidentals. National will announce 2019 conference location soon.

Sidebar with Tawanna regarding National website – National will put literature and products from conference on their website to get folks excited about attending the conference in 2019.

Tennis Open – Friday, Sept. 28th, summary; 21s annual tournament. Tournament went well. Yolanda still has two t-shirts left from this year and several left from previous years. All this information will be on chapter website.

NTA scholarship awards – winners' poster at tennis tournament. Scholarship winners posted on website. Also have winners from previous year on website.

Ramble in the Roads – Chapter members can volunteer. To be a volunteer, must fill out information and get screened. Screening takes about 5-days. Volunteer registration information is on the chapter website. Once the background check is complete, can volunteer for up to three years without having to go through background check again. All kind of volunteer operations are available.

Science Fairs – Tidewater fair will be held on March 16th, winners will go to the next level of competition. Easy to judge, all levels of judges are needed. York county fair is in January. Heritage high fair is in December.

Social – tentative schedule for NTA social is Saturday, November 17th at 2:00pm. Several locations were suggested like Vanguard, Fairlane's bowling, Western Branch place that has big screen and other activities, Green Tuttle, Bar Louie both in Peninsula town center. College football is on that date, so may want to find a sports bar kind of place. There was a suggestion to send out a Doodle poll to pick the location. **ACTION: The poll will go out on Wednesday, October 24, 2018 with reply due by Dec. 27th.** After the results come in, will have a telecon with members to plan and execute the social. A suggestion was made that the chapter have incentives for people to come to the social. Some of the suggestions included, free tennis t-shirt, free membership, and door prizes. The chapter will talk about this at telecon on Monday, a social subcommittee will form to take care of the logistics. Perhaps have a contest that each one reach out and bring someone to the social. Other location suggestions, Comfort Zone to do line dancing.

HU associate dean for engineering Dr. Demetrius Geddis, need to update his contact information on the email distribute list.

A discussion started on how do we grow organization?

What type of activities do we want to do in 2019?

Student symposium at NSU still a good suggestion. If want NSF funding for this need to organize and plan now.

Professor and student conference in 2020? Include outside organizations and collaborate with other organizations. Would this be the 2020 national conference? If we want to do this, we need to put proposal package together now and submit to National. Gil suggested that since National has three proposals, they may choose conference location for the next three years. **Action: Put plans for conference together.**

Annual dues are due October 1, 2018.

The chapter needs a new membership form that clearly states what people are paying for. The national membership form has no attachment or indication to chapter affiliation. The chapter should also have some way to acknowledge when a member pays their dues. Need a follow-up email notice, or something, perhaps someone can call the member when they join.

Discussion about dues, there is a real disconnect. The issue is, national requests membership dues on October 1st. If someone pays dues in September during the annual conference, then that member has to pay annual membership in October. So the member would have paid membership for a month, then would have to pay again. This is a real disconnect. HRC membership should incorporate national membership fee and HRC membership fee. The chapter will fix information on form and website. There is still a timing issue of when paying dues. Need to fix this issue. Either indicate when yearly dues have expired or pro-rate dues based on when someone pays.

National does not monitor membership. Should acknowledge membership somehow.

National asked how to increase membership.

Another discussion started about why should members join this organization? What is the value of membership? We need to talk about benefit to members. What is the vision for this chapter? What is the objective and brand for this chapter? Historically the chapter was a social place for folks that worked at NASA. A place where people could talk about the things going on at NASA and how to succeed. Was also a place where African Americans could present their technical work and be connected to the community.

There is a need for CHROME club speakers. The chapter can build some training modules and send folks out to the CHROME clubs.

Sidebar – at a future chapter meeting we should ask CHROME director to come and talk with us about needs and how the chapter can help.

Mentoring and coaching – Have an event for career choices and decisions. Perhaps conduct a workshop. Young professionals and college students.

Help K-12 teacher to assist with instructions for STEM, provide a simple exercise. Target schools,

Chapter Brand suggestion “Mentoring at all Levels - School, College, Professional”

Action: Schedule a telecon on November 9th to continue discussing chapter brand, objective, chapter membership communication. Talk this through and have information available for social on Nov. 17th.

Meeting adjourned at 8:30p.

Meeting minutes respectively submitted by Julie Williams-Byrd

APPENDIX A – Conference Schedule - DRAFT [all agenda items subject to change, place holders currently in time slots]

Norfolk State University

90th Annual National Technical Association Conference

Theme: “Full STEAM Ahead (Science, Technology, Engineering, Architecture, Math)”

Wednesday, September 26, 2018

Time	Description	Location
10:00am – 11:00am	Past Presidents Meeting	
12:00pm – 1:00pm	Lunch	
1:00 – 2:00pm	Delegates Meeting	
2:00 – 4:00pm	Registration	
2:00 – 5:00pm	NTA Board Meeting	
5:00pm – 6:00pm	Meet and Greet	

Thursday, September 27, 2018 [NTA meeting, wanted to have Middle and High School activities on this day]

Time	Description	Location
8:00am – 5:00pm	Registration	
9:00 -10:00am	Opening Plenary Session Keynote Speaker: Clayton Turner Moderator:	
10:00 – 11:00am	Charles Duke Lecture TBD (Shirley Jackson or Freeman ??) Moderator: TBD	
10:00 – 11:00am	Proposal Writing Workshop Moderator: TBD	
11:00 – 12:00	Education Activity - 1 st Robotics Moderator: TBD	
10:00 – 12:00	Student Technical Symposium I Moderator: TBD	
10:00 – 12:00	Student Technical Symposium II Moderator: TBD	
11:00 – 12:00	Professional Technical Session Moderator: TBD	
12:00 – 1:00 pm	Student Luncheon	

	Keynote Speaker: TBD, Dean School of Engineering, at host location Moderator: TBD	
BREAK		
2:00 – 3:00	Student Technical Symposium III Moderator: TBD	
2:00 – 4:00	Student Technical Symposium IV Moderator: TBD	
2:00 – 4:00pm	Climate Change Panel Moderator: TBD	
3:00 – 5:00pm	Poster Session Moderator: TBD	
4:00 – 5:00	Tour Engineering Lab POC: TBD	
BREAK		
6:00 – 9:00pm	Awards Banquet Keynote Speaker: TBD Moderator: TBD	

Friday, September 28, 2018

Time	Description	Location
8:00am – 4:00pm	Registration	
9:00 -10:00am	Networking Activity Moderator: TBD	
8:00 – 9:00am	Geosciences Workshop Registration	
9:00 – 5:00pm	Geosciences Workshop Moderator: Ambrose Jerald	
9:00 – 4:00pm	Career and Opportunity Fair Moderator: TBD	
9:00 –4:00pm	Middle and High School STEM Activities Moderator: TBD	

9:00 – 10:00am	NASA Networking Moderator: TBD	
11:00 – 12:00	Marine and Environmental Sciences Session or Cyber Security Session	
12:00 – 1:00 pm	Membership Luncheon Keynote Speaker: TBD Moderator: TBD	
BREAK		
2:00 – 3:00	Professional Technical Session II Moderator: TBD	
3:00 – 4:00	Laboratory Tour POC: TBD	
4:00 – 5:00pm	Laboratory Tour POC: TBE	